

## Volunteer Committee Member - Position Description

**Position:** Volunteer Committee Member - The Sisterhood Project

**Reporting to:** Board of Directors, Chair of the Fundraising Committee

**Location:** Meetings held in person or virtually, with flexibility

**Time Commitment:** Minimum of two hours per month

### Overview:

As a Volunteer Committee Member for The Sisterhood Project, you will play a crucial role in supporting our mission and initiatives. You will help raise vital funds to help educate more parents and carers in how to save their child's life in an emergency.

The Sisterhood Project is a registered charity started by two sisters, Grace and Skye, to provide free infant and child First Aid to disadvantaged parents and carers.

Additionally Grace is the winner of the 2024 Victoria Agrifutures Rural Women's Award.

We want to prevent death - Save children's lives - through education and breaking down barriers to that education.

If your child is injured or in an accident, knowing First Aid could save their life. Everyone who cares for children should learn how to perform First Aid, but not everyone can afford to.

Reporting to the Board of Directors and the Chair of the Fundraising Committee, you will actively contribute to the charity's outreach and impact.

### Responsibilities:

- Attend monthly committee meetings, either in person or virtually, to discuss and plan upcoming activities and projects.
- Collaborate with fellow committee members to develop and execute fundraising strategies to support the charity's objectives.
- Participate in the planning, organisation and delivery of fundraising events and campaigns, leveraging your skills and expertise.
- Engage with donors and supporters to cultivate relationships and secure contributions to further our cause.

- Contribute ideas and insights to enhance the effectiveness of our fundraising efforts and outreach initiatives.
- As a member of the committee you will provide strategic oversight of charitable activities and advise the board in the delivery of accomplished tasks
- Stay informed about the charity's programs, goals, and impact to effectively communicate with stakeholders.

### Requirements:

- Dedication to the mission and values of The Sisterhood Project, including a passion for helping disadvantaged communities and cohorts.
- Availability to commit a minimum of two hours per month for committee meetings.
- Strong communication and interpersonal skills.
- Ability to work collaboratively as part of a team.
- Willingness to actively participate in fundraising activities and initiatives.
- Access to reliable internet connection if participating in virtual meetings.
- Previous experience in fundraising or volunteer roles is a plus, but not required.

Join us in making a difference in the lives of parents and carers, and reducing childhood mortality from preventable and treatable illness and accidents, through The Sisterhood Project. Your commitment and contributions will help us create positive change, empower individuals in our community and save more children's lives.

To apply for a volunteer position on our fundraising committee please send a resume and cover letter to [hello@thesisterhoodproject.com.au](mailto:hello@thesisterhoodproject.com.au) outlining why you want to be involved.